

THE CORPORATION OF THE TOWN OF COCHRANE
BY-LAW NO. 2432-88

BEING A BY-LAW TO ESTABLISH A BOARD
OF MANAGEMENT FOR THE OPERATION OF
THE DAY NURSERY PROGRAM AND THE PARENTS
RESOURCE CENTRE OF THE COCHRANE CHILD
CARE CENTRE IN THE TOWN OF COCHRANE

WHEREAS the Municipal Council of the Corporation of the Town of Cochrane have established a Day Nursery in Cochrane pursuant to By-Law Number 141;

AND WHEREAS the Municipal Council has previously created a Committee responsible for the administration of the Day Nursery in the Town of Cochrane;

AND WHEREAS a Parents Resource Centre has also been established in the Town of Cochrane;

AND WHEREAS the Cochrane Municipal Council is desirous of creating a new Board of Management to administer the operation of the Day Nursery and the operation of the Parents Resource Centre in place of the previously established Committee and also administer the "Cochrane Child Care Centre" building and facility;

NOW THEREFORE the Municipal Council of the Corporation of the Town of Cochrane enacts as follows:

APPOINTMENT AND COMPOSITION OF BOARD

1. The Cochrane Child Care Board of Management shall be composed of seven (7) persons in total, and appointed as follows:
 - (a) Two Members of the Board shall be representatives of the Cochrane Parents Resource Centre, recommended by the staff of the Cochrane Parents Resource Centre;
 - (b) Four Members of the Board shall be Ratepayers of the Town of Cochrane selected from a list prepared by a nominating committee. The first Board shall include as two of the four ratepayers, existing members of the Cochrane Day Nursery Committee, recommended by the said Committee;
 - (c) One Member of the Board shall be a member of the current Municipal Council of the Corporation of the Town of Cochrane;

2. The Cochrane Child Care Board of Management shall be appointed annually by the Municipal Council of the Corporation of the Town of Cochrane on the basis of recommendations made by a Nominating Committee. The Nominating Committee shall prepare a list of nominees and recommendations on or before the 15th of December in each year for the purposes of appointments to the Board in the following year.

DUTIES OF THE BOARD

3. The duties of the Cochrane Child Care Board of Management shall be to administer the Day Nursery program in the Town of Cochrane and the Parents Resource Centre in the Town of Cochrane, and manage the Cochrane Child Care Centre. In carrying on such administration the Cochrane Child Care Board of Management shall be empowered to:

- (a) elect officers from among its members;
- (b) enact by-laws for its own government and management;
- (c) make such rules and regulations as may be deemed necessary for the proper conduct and administration of the Cochrane Day Nursery program and the Parents Resource Centre and the Cochrane Child Care Centre;
- (d) make recommendations to Council for the appointment and hiring of all required teachers, workers, coordinators, or other assistants and servants;
- (e) hold regular meeting to conduct business;
- (f) to administer the Cochrane Child Care Centre and all related facilities and equipment including scheduling and use of all facilities by the Day Nursery Program, the Parents Resource Centre and other members of the community;
- (g) to prepare all annual budgets for submission to Municipal Council;
- (h) to receive and consider any proposals, requests or recommendations from the Parents Resource Centre with respect to the operation of their programs in the Cochrane Child Care Centre;
- (i) to administer generally the Day Nursery Program and the Parents Resource Centre in the Cochrane Child Care Centre and make recommendations to Council regarding policies and programs;
- (j) to report to Council as and when requested.

4. Notwithstanding the powers set out above or anything to the contrary contained herein, the Cochrane Child Care Board of Management shall at all times administer and perform its powers and duties in the form of recommendations to the Municipal Council of the Corporation of the Town of Cochrane. All rules, regulations, policies and decisions of the Board of Management shall be subject to the approval of the Municipal Council of the Corporation of the Town of Cochrane.

BUILDINGS AND FACILITIES:

5. Any and all lands, buildings, equipment and stocks of materials acquired by the Committee shall be the property of and shall be vested in the name of the Corporation of the Town of Cochrane.

BUDGETS AND PAYMENTS

6. The Municipal Council shall approve for payment, and arrange for payment through its general account, all budget items of expenditures related to the Cochrane Child Care Centre and Day Nursery Program when due for payment.

AUTHORITY TO ACT


7. In carrying out the provisions of this By-Law, the Board of Management and its members shall at all times be the Agent of the Corporation of the Town of Cochrane, and while acting bona fide within the limits of the authority of this By-Law or any amendments thereto, neither the Board of Management or its members therefor shall incur any liability, debt or obligation by reason of anything done or left undone by the Board of Management.

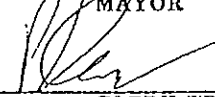
REPEAL OF EXISTING BY-LAW

8. This By-law shall repeal and replace By-Law number 1430 passed on January

28th, 1974 and any amendments thereto.

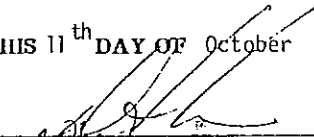
READ A FIRST AND SECOND TIME THIS 11th DAY OF October, 1988.

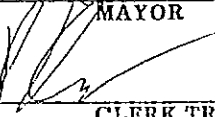


MAYOR


CLERK-TREASURER

READ A THIRD AND FINALLY PASSED THIS 11th DAY OF October, 1988.



MAYOR


CLERK-TREASURER

11/11/88

THE CORPORATION OF THE TOWN OF COCHRANE

BY-LAW NUMBER 2824-95

**BEING A BY-LAW TO AMEND BY-LAW NUMBER 2432-88
OF THE CORPORATION OF THE TOWN OF COCHRANE**

WHEREAS the Municipal Council of the Corporation of the Town of Cochrane has enacted By-Law Number 2432-88 to establish a Board of Management for the operations of the Day Nursery Program and the Parents Resource Centre of the Cochrane Child Care Centre in the Town of Cochrane.

AND WHEREAS the Municipal Council of the Corporation of the Town of Cochrane is desirous of amending By-Law Number 2432-88;

NOW THEREFORE the Municipal Council of the Corporation of the Town of Cochrane enacts as follows:

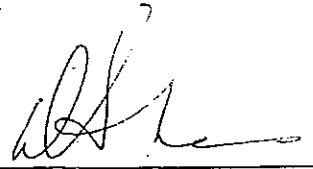
1. Section 3, "Duties of the Board" is hereby deleted, in its entirety, and replaced with the following:

"3. The duties of the Cochrane Child Care Board of Management shall be to administer the Cochrane Child Care Centre which encompasses the Parents Resource Centre, and the Cochrane Day Care located in the Aileen Wright School. In carrying on such administration the Cochrane Child Care Board of Management shall be empowered to:

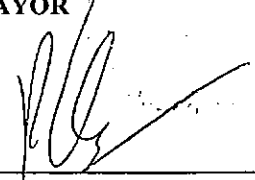
- a) elect officers from among its members;
- b) recommend, to Council, the enactment of by-laws, for its own government and management;
- c) create rules and regulations as may be deemed necessary for the proper conduct and administration of the Cochrane Day Nursery Programs, the Parents Resource Centre and Cochrane Child Care Centre facility;
- d) make recommendations to Council for the appointment and hiring of all required Early Childhood Educators, aides, coordinators, or other assistants and servants;
- e) hold regular meetings to conduct business;
- f) review all annual budgets and five year capital forecasts to ensure funds are being responsibly distributed;
- g) to receive and consider any proposals, requests or recommendations from the Administrator with respect to the operation of the Centre and its program, and make recommendations to Council regarding the setting of Policies and the implementation of programs;
- h) report to Council as and when requested;
- i) board members are required to attend a minimum of 50% of meetings held during the year and not miss more than three consecutive meetings, unless excused by the Board under extenuating circumstances."

2. In all other aspects, By-Law Number 2432-88, is approved and confirmed.

READ a first and second time this 11th day of September, 1995.

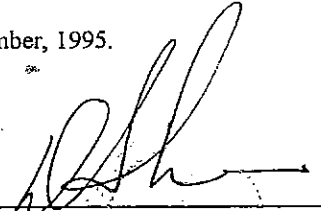


MAYOR



CLERK

READ a third time and finally passed this 11th day of September, 1995.



MAYOR



CLERK