

**GENERAL INFORMATION**  
**FOR**  
**MEMBERS OF A PLANNING BOARD**

**Introduction**

1. Due to restructuring and pursuant to Provincial Order made under Section 9 of the *Planning Act*, the boundaries of the Cochrane and Suburban Planning Board have been altered so that they include:
  - The Town of Cochrane;
  - The lands in the geographic Township of Fournier lying east of the Frederick House River;
  - The lands in the geographic Township of Brower lying west of the Abitibi River;
  - The lands in the geographic Township of Kennedy lying west of the Abitibi River; and
  - The lands in the geographic Township of Hanna registered as Plan M-57 Cochrane, Plan M-234 Cochrane, and summer Resort Location MM.18.

**Composition of Board**

2. And as a result the membership of the Planning has been revoked and the following substituted:

The membership of the Planning Board consists of the following:

- One member from the unorganized territory included in the Planning Board Area to be appointed by the Minister of Municipal Affairs and Housing.
- Six members to be appointed by the Town of Cochrane, being:
  - ⇒ 2 Councillors from Council
  - ⇒ 2 members from the Urban area
  - ⇒ 2 members from the Rural area

**Recruitment**

3. At this time the Council of the Corporation of the Town of Cochrane is seeking four (4) individuals, representative of the following jurisdiction, to sit on the Planning Board:
  1. 2 members to represent the rural area, which is comprised of the former Township of Glackmeyer and of the former Township of Lamarche.

2. 2 members to represent the urban area, which is comprised of the former Town of Cochrane.

Those wishing to submit an application must be 18 years of age or older and must be a resident, tenant, or owner of land, or the spouse of such owner or tenant of land ***within which the area (urban or rural) they wish to represent.***

Those applying must submit a letter of introduction and attach thereto a curriculum vitae along with a list of personal references. All applications must be marked ***"Application for the Cochrane and Suburban Planning Board"***.

### **Duties of the Planning Board**

4. Pursuant to Section 14(1) of the Planning Act, R.S.O. 1990, c. S.12, as amended, a planning board shall provide advise and assistance in respect of such planning matters affecting the planning area as are referred to the board:
  - (a) by the Council to which the Board submits its estimates under section 12; or
  - (b) by the Minister, in the case of a planning board appointed for a planning area consisting solely of partially of territory without municipal organization.
5. The Minister, by Order, has delegated to the Planning Board Consent Granting authority, Subdivision approval, Zoning By-Law amendment approval. In addition, the Minister is considering delegating Official Plan approval and amendments thereto.

### **Meetings**

6. Regular meetings of the Planning Board are held in the Council Chambers at the Town Hall, 171 Fourth Avenue, on the third Tuesday, of each and every month, at 7:00 p.m., local time. In addition, special meetings of the Board may be called by the Chair.

### **Selection Criteria for Board Members**

7. Among the skills required by board member are: good communications skills, written and verbal, experience in policy making and budgeting, familiar with strategic planning, dispute resolution, and volunteer service to the community.
8. Candidates may undergo an interview conducted by a panel to determine their understanding of the role of the Planning Board.

If you require any additional information, please contact Pierre Demers, CAO, Town of Cochrane at 272-4361.