



Volunteers are the heart of our community and an indispensable resource for Cochrane. When people are willing to work together towards the common goal of improving the quality of life for community members, everyone wins. Volunteers in Cochrane have been donating their time and energy for years and find volunteer activities meaningful for themselves and the organization or group they are volunteering for. It is important that these people be recognized and appreciated for all that they bring and do for the community.

The Cochrane Volunteer Development and Recognition Board know the importance of volunteerism and the impacts it has on the Town of Cochrane. That is why we would like to celebrate our volunteers and recognize their efforts. We invite anyone to fill out a nomination form for Volunteer of the Month or Volunteer of the Year. Nomination packages are available at the Town Hall located at 171 Fourth Avenue in Cochrane, on the Town of Cochrane website at www.cochraneontario.com, as well as here.

If you know someone who has proven to be an invaluable volunteer in the Town of Cochrane, please fill out a nomination form and return it to Town Hall by the given deadline. Once all nominations have been received, they will be scored against the selection criteria that are available with the nomination form and a Volunteer of the Month will be chosen monthly and a Volunteer of the Year will be chosen each year.



VOLUNTEER RECOGNITION AWARDS NOMINATION FORM

This year, the Town of Cochrane would like to recognize the extraordinary contributions of individuals who volunteer their time and skills to provide services and programs within the Cochrane community.

Nominee Criteria

- The Volunteer Recognition Awards are open for any volunteer who has made a significant impact on building stronger communities through services, programs, projects and/or events, and delivers these within the Town of Cochrane.
- The entire application must be filled out by the Nominator. Please research and record the volunteer's entire set of accomplishments. It is critical to ensure all areas of the nomination form are completed. **PLEASE NOTE: Should your nominee be successful your submission will be used in publications for the awards ceremony.**
- The nominee cannot have received this award within the last five (5) years.

Award Selection Process

- Once all nominations are received, they are assessed against the specific criteria provided, scored and recipients are selected by the Cochrane Volunteer Development Recognition Board.
- As a nominator, you will be informed of the receipt of your nomination package, as well as the result of your nomination.



NOMINEE Personal Information

Name: _____

Address: _____

City: _____

Postal Code: _____

Telephone Number: _____
(home) (work) (cell)

Email Address: _____

Please attach a biography about your nominee (Maximum 1 letter size page in size 12 font). Please refer to the selection criteria to complete the biography.



PART 1: Nominator's Information

Collection, Use and Disclosure of Personal Information

Personal information that you provide on this form is collected by the Town of Cochrane under the authority section (10) 1 of the Municipal Act, 2001 and Section 29 of the Municipal Freedom of Information and Protection of Privacy Act for the nomination, selection and announcement of individual Civic Awards. Questions relating to the use, collection and disclosure of your personal information may be addressed to the Clerk, of the Corporation of the Town of Cochrane, 171 Fourth Avenue, P.O. Box 490, Cochrane, Ontario, P0L 1C0, Telephone Number (705) 272-4361.

Print Name: _____

Address: _____

City: _____

Postal Code: _____ **Phone Number:** _____

Email Address: _____

Signature: _____

Date: _____



PART 1: Nominee’s Information

Collection, Use and Disclosure of Personal Information

Personal information provided herein is collected by the Town of Cochrane under the authority section (10) 1 of the *Municipal Act, 2001* and Section 29 of the *Municipal Freedom of Information and Protection of Privacy Act* for the nomination, selection and announcement of Volunteer Recognitions.

By Signing below I indicate that I:

- (a) Have reviewed the contents of this nomination form as prepared by the nominator and know the information provided herein to be true;
- (b) Consent to the submission by the Town of Cochrane of my name and personal information provided in this application for consideration by the Cochrane Volunteer Development and Recognition Board; and
- (c) If selected as a winner, consent to the disclosure of my name and personal information by the Town of Cochrane to the media and public announcing my receipt of an award.

Questions relating to the use, collection and disclosure of your personal information may be addressed to the Clerk, of the Corporation of the Town of Cochrane, 171 Fourth Avenue, P.O. Box 490, Cochrane, Ontario, P0L 1C0, Telephone Number (705) 272-4361.

Print Name: _____

Signature: _____

Date: _____

Print Name of Witness: _____

Signature of Witness: _____

DEADLINE FOR SUBMISSION:

Mail:

Town of Cochrane
Attention: Cochrane Volunteer
Development and Recognition Board
P.O. Box 490
Cochrane, ON P0L 1C0

Drop Off:

Town Hall
Attention: Cochrane Volunteer
Development and Recognition Board
171 Fourth Avenue
Cochrane, ON P0L 1C0